

PRESIDENTS' COUNCIL MINUTES

January 10, 2012

CC 126 • 3 – 4:30 p.m.

PC Members	Attendance	Guests:	Attendance
Joanne Truesdell (President)	X	Bill Waters	X
Adam Hall (FTF Pres)	X	Steffen Moller	X
Steve Beining (FTF Elect)	X	Terry Mackey	X
Jennifer Rueda (PTF Pres)	X	Bill Briare	X
Tamera Davis & Lizz Norrander (Clsfd Pres)	XX		
Sean Briare (ASG Pres)	X		
Bob Cochran (Exempt Pres)	X		
Bob Cochran (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	Absent		
Marsha Edwards (Dean of HR)	X		
Janet Paulson (PIO)	X		

PC, EPC & BAG 2012-13 DRAFT MEETING DATES – HANDOUT #1

Today was the first reading of the 2012-13 meeting dates for Presidents' Council, Expanded Presidents' Council, and the Budget Advisory Group.

- It was suggested to change the Tuesday, August 7 meeting date to Wednesday, August 8 to correspond with the summer meeting date of the Board of Education.

NWCCU

Year One Peer Evaluation Report – Handout #2

Reporting Accreditation Assessment Committee members included Bill Briare, Bill Waters, Terry Mackey, Steffen Moller, and Elizabeth Lundy.

- Presidents' Council members were asked to review this document and submit questions and comments to the Accreditation Assessment Committee.
- This report gives an overview and analysis of Standard 1: Mission, Core Themes and Expectations, for Clackamas Community College, in accordance with the current accreditation process of the Northwest Commission on Colleges and Universities.
- The college submitted a Progress Report in fall 2009 to respond to recommendations from the 2006 Comprehensive Evaluation Report and the 2008 Focused Interim Visit:
 - 2006: Comprehensive Evaluation Report: Recommendation 1
 - The Committee recommended the College identify, publish, and systematically assess the expected learning outcomes for its transfer degrees.
 - 2008: Focused Interim Visit: Recommendation 1
 - Continued attention should be paid to the results of assessments and implementation of changes in response to the assessments. Expectation of full implementation 2014.
 - The college should continue to document improvement in these areas.
 - Response to the 2009 Progress Report noted that the college was “now substantially in compliance, but still in need of improvement.” See handout coded 01.10.12-Handout #2 (page 2).
- Eligibility Requirement 3: Mission and Core Themes
 - Clackamas Community College needs to ensure consistent wording of its mission in all places published.
 - Some confusion may arise from having multiple statements labeled “mission” along with statements of purpose, values, goals and philosophy.
 - It is difficult to link core themes and objectives clearly to our mission if multiple statements of mission are published.

Next Steps:

- Expanded Presidents' Council / January 24: Bill Waters to present updated Mission Statement recommendation.

Systematic Assessment of Learning Outcomes for Transfer Students (Handout #3):

2011: Core Theme 1: Academic Transfer

- Objective 2: Transfer students have a quality educational experience.

2012: NWCCU Year One Peer Evaluation Report

- Continued attention should be paid to the results of assessments and implementation of changes in response. The College should continue to document improvement in these areas.
- 2014: Standard Four: Effectiveness and Improvement
- This is a process of assessing student retention (measurement of students not faculty).

Discussion items:

- This an evaluation of whole programs to determine if we are actually preparing students to successfully acquire jobs associated with their education/training at Clackamas Community College.
- Focus is student learning and whether the students' general learning/education outcomes are achieved.
- 2011-12 Report: Due the end of 2013-14 (September 2, 2014). Must be piloted and ready to go to maintain accredited status.
- Primary focus has been general education programs.
- Fulfillment indicators have been identified and attached to all objectives.

Presidents' Council is needed to support the Accreditation Assessment Committee.

- Strategize and support in bringing awareness and understanding levels up.
- Help others to understand the importance of this information; why we are doing updates; and raise awareness of timelines.
- The assessment committee is working hard to close the loop by 2014.
- Between now and May: Help the Assessment Committee update and acquire necessary approval of mission statement. Bill Waters to isolate what is needed to present as our mission statement then move to College Council.
- Mini-Update by May: Conduct comprehensive evaluation of visions to reality document.

Next Steps:

- College Council / February 3: Bill Waters will present Mission Statement update.
- Board of Education / February 8: President Truesdell presents updated Mission Statement in the President's Business Report.

TUITION

- Presidents' Council will begin budget parameters and tuition implications on January 24th. Data to be reviewed includes current State average, CPI-U, long term forecast and program delivery.

COLLEGE COUNCIL- Bob Cochran

- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>
- Next College Council meeting will take place on January 20 at 12:00 p.m. in CC 127.
 - Anticipated agenda topics: Board Policy "F" (facilities), and "G.O. Clackamas" website kickoff/update.

Association Reports

Associated Student Government (ASG) / Sean Briare:

January 18-19: Blood drive from 10:00 – 3:00 p.m. in the Gregory Forum. Sign up at ASG office.

Classified / Tamera Davis & Lizz Norrander:

No report.

PT Faculty / Jennifer Rueda:

- As of 5:00 p.m. last evening the Part-Time Faculty Association voted 68-1 to ratify the new contract.
- Four part-time Faculty members are headed to San Diego California for a NEA event.
- Changed banks from US Bank to OnPoint Credit Union.

FT Faculty / Adam Hall:

February: Steve Beining will be attending an assessment conference for General Education Outcomes along with Accreditation Assessment Committee members.

Exempt / Bob Cochran:

- Kurt Nelson the new Director of Campus Safety has settled into his new office in Barlow Hall.
- ASC Employment Handbook: 95% complete – Will likely be ready for presentation to the CCC Board of Education in March.
- Recommendation to hire: Melissa Pirie, Director of Student and Academic Support Services will go before the CCC Board of Education on January 11, 2012.

AROUND THE TABLE

Shelly Parini announced the pending retirement of Karen Martini, Foundation Executive Director at the end of this academic year. We are currently conducting a national search for her replacement that ends the end of January. Our goal is for a seamless transition in June.

March 26-30: Take note - spring break is arriving a little late this year.

PRESIDENT'S REPORT

President Truesdell thanked staff and student groups for all their work on the memorial event for Chuck Clemans on Saturday. Special thanks were given to Shelly Parini, Bill Briare, Janet Paulson, Karen Martini, Jennifer Schwartzman, and Chris Whitten who helped to create a celebration worthy of former Clackamas Community College Board of Education member Chuck Clemans. Over 500 people were in attendance. Chuck's family was very appreciative.

UPCOMING MEETING DATES in 2012:

2012: 1/17, 1/24 (EPC), 1/31 (BAG), 2/7, 2/14, 2/21 (EPC), 2/28 (BAG), 3/6, 3/13, 3/20 (EPC & BAG), ~~3/27~~, ~~4/3~~ (no meeting), 4/10, 4/17 (EPC), 4/24 (BAG), 5/1, 5/8, 5/15 (EPC), 5/22, 5/29 (BAG), 6/5, 6/12, ~~6/24~~ (no meeting), and 6/26 (BAG).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS Joanne Truesdell (President), Adam Hall (FTF Pres), Steve Beining (FTF Pres. Elect), Jennifer Rueda (PTF Pres), Tamera Davis & Lizz Norrander (Clfsd Pres), Sean Briare (ASG Pres), Bob Cochran (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bob Cochran (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

EXPANDED PRESIDENTS' COUNCIL MEMBERS: PC Members plus Deans, Bob DelGatto, and Karen Martini.

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tami Strawn, Chris Robuck, and Jennifer Rueda.
